

MINUTES  
WORK SESSION & MEETING  
FORT MYERS BEACH FIRE CONTROL DISTRICT  
BOARD OF COMMISSIONERS  
TIME: 10:00 AM  
DATE: July 13, 2022  
Fort Myers Beach Public Library

IN ATTENDANCE: Chairman Larry Wood, Vice-Chairman Ron Fleming, Secretary/Treasurer John Bennett, Commissioner Jacki Liszak, Commissioner Jim Knickle, Fire Chief Ronald Martin, District Chief Scott Wirth, Assistant Chief Chris Armiger, Finance Director Jane Thompson, Attorney Andrew Salzman and District Members.

1. **Meeting Called to Order** – 10:01am
2. **Pledge of Allegiance**
3. **Adoption of Agenda**  
Motioned for approval by Commissioner Liszak, seconded by Commissioner Knickle, unanimously approved 5-0.
4. **Restate Agenda Items** [Information]
5. **Public Input on Non-Agenda Items** – *none*
6. **Consent Agenda** [Approval] Items listed are considered routine, and action will be taken by one (1) motion; if a Commissioner desires discussion, the specific item will be removed during the adoption of the agenda and considered separately.
  - A. May 25, 2022 Regular Meeting Minutes  
Motioned for approval by Commissioner Bennett, seconded by Commissioner Knickle, unanimously approved 5-0.
7. **Unfinished Business** - *none*
8. **New Business**
  - A. Ratification of District 3 CBA Article 22 and Article 14 [Discussion/Public Input/Approval]  
Chief Martin shared that two (2) articles in the District 3 Bargaining Agreement were re-opened on May 22, 2022 and an agreement has been negotiated that the Chief and Finance Director agree is sustainable for the next 3-5 years. Chief Martin asked that the Board ratify the agreement today for changes to be effective June 28, 2022.  
The Board had no questions.  
Motioned for approval by Chairman Wood, seconded by Commissioner Liszak, unanimously approved 5-0.

a. *Ten Minute Break- called back to order 10:18am*

B. Salary range adjustments for Administrative Staff [Discussion/Public Input/Approval]

Chief Martin stated that in order to recruit and maintain administrative staff he recommends moving salaries to a competitive range, which should also be retroactive to June 28, 2022. The Board discussed briefly, a motion for approval was made by Commissioner Fleming, seconded by Commissioner Bennett, unanimously approved 5-0.

C. 2022/2023 Preliminary Budget Presentation [Information/Discussion]

Chief Martin presented the Preliminary Budget Presentation for Fiscal Year 2022-2023.

The Board discussed the presentation briefly. Chairman Wood wished to note he is not in favor of the rollback rate. The Board thanked Finance Director Thompson for her work on the budget.

D. Dates for Tentative and Final Budget Hearings [Discussion]

Chief Martin advised the Board that a date for the Preliminary Hearing will need to be set and presented a few options. The Board discussed possible dates and the date is to be determined at the next meeting.

E. Surplus of Capital Assets

Chief Martin presented a list recommended surplus assets.

Chairman Wood asked about assets N/A disposition and it was clarified that those assets are software, which cannot be sold.

Motioned for approval by Chairman Wood, seconded by Commissioner Knickle, unanimously approved 5-0.

F. Fire Chief Annual Evaluation Format Changes [Information/Discussion/Public Input/Approval]

Chief Martin is due for his annual evaluation in August. A new format developed by the Board Chair and Human Resources was presented in the meeting packet.

Commissioner Knickle asked how this system coincides with what is in place for employees. Chief Martin advised that Human Resources is working with Assistant Chief Armiger to update employee evaluations.

Motioned for approval by Commissioner Bennett, seconded by Commissioner Fleming, unanimously approved 5-0.

9. **Fire Chief Remarks** [Information/Discussion]

Chief Martin thanked everyone for a great meeting.

Chief Martin shared that the Cottage's Touch a Truck Fundraiser event was a success and thanked staff for their help in making it happen.

The District received a request for temporary assistance with fire plans review from South Trail Fire District. Fire Official Campbell analyzed the workload and determined we can assist for 30-45 days temporarily.

There was a July 2<sup>nd</sup> structure fire on Fisherman's Wharf. Chief Martin stated that crews did an excellent job. Acting Battalion Chief DeVito was on duty and received numerous compliments about how the call was handled.

Chief Martin reminded everyone it is hurricane season. Gulf temps are very hot and everyone should prepare accordingly.

Chief Martin reminded pedestrians, bicyclist and motorists to wear helmets, be visible and share roadways.

Chief Wirth and Battalion Chief Brunson are developing plan for condominium incidents given recent events in Miami. The District wants a plan in place to be proactive.

Chief Martin thanked everyone on the team for the 4<sup>th</sup> of July events, highlighting the efforts of the Life Safety team.

Chief Martin thanked staff and firefighters for their continued service.

#### **10. Attorney Report**

Attorney Salzmann shared a trending issue in the Tampa area where a disruptive element of individuals come in to offices to “audit” and video tape without permission. He shared a few solutions or responses should this issue arise in the District. He will consider declaring administrative offices and stations as “non public forums.” He will write a draft and present to Board at a later date.

#### **11. Commissioner's Remarks [Information]**

Commissioner thanked the Cottage and all involved with the fundraiser. She shared that Dave Anderson expressed thanks to crews involved with fire on July 2nd. Commissioner Lyszak thanked the Life Safety team for their efforts in the July 4<sup>th</sup> fireworks.

Commissioner Knickle thanked everyone for a great meeting and presentation. He thanked the District for the opportunity to participate in 4<sup>th</sup> July parade.

Commissioner Bennett noted the parade was enjoyable. He recently attended a FAFSA conference in Orlando and highly recommends it. Commissioner Bennett thanked Chief Martin for his help with a personal medical emergency.

Commissioner Fleming shared that he is pleased that we could change collective bargaining agreement and increase staff salaries. He reiterated Chief Martin’s reminder that streets and sidewalks are shared.

Chairman Wood thanked everyone for a good meeting and thanked Finance Director Thompson and Human Resources Manager Brooks for their hard work on the presentation and evaluation changes.

The Board recognized and thanked operations staff for attending the meeting.

#### **12. Adjournment – 11:37am**