



## **2024 Board of Fire Commissioners Meeting Agendas**

Please use the below link to jump to each meeting agenda.



# FORT MYERS BEACH FIRE CONTROL DISTRICT

## BOARD OF FIRE COMMISSIONERS MEETING

### AGENDA

**\*UPDATED 1/16/24\***

**JANUARY 17, 2024 10:00AM**

2000 ESTERO BLVD, LOBBY LEVEL, FORT MYERS BEACH, FL 33931

#### **BOARD OF FIRE COMMISSIONERS**

JOHN BENNETT  
CHAIR

LARRY WOOD  
VICE-CHAIR

JIM KNICKLE  
SECRETARY/TREASURER

RONALD P. FLEMING  
FIRE COMMISSIONER

JACKI LISZAK  
FIRE COMMISSIONER

**FIRE CHIEF**  
SCOTT WIRTH

1. Meeting Called to Order
2. Pledge of Allegiance
3. Adoption of Agenda [Discussion/Approval]
4. Restate Agenda Items [Information]
5. Public Input on Non-Agenda Items
6. Consent Agenda [Approval]  
*Items listed are considered routine and action will be taken by one motion; if a Commissioner desires discussion, the specific item will be removed during the Adoption of the Agenda and considered separately.*
  - A. Approval of Meeting Minutes from December 13, 2023
  - B. Approval of December checks 48522-48563 total \$216,232.39
7. Chiefs Report
8. Unfinished Business
  - A. Progress on Station 31 [Information/Discussion]
  - B. Update on FMB / Iona Merger Study [Information/Discussion]
9. New Business
  - A. Consider Purchase of Stock Sutphen Fire Engine  
[Information/Discussion/Approval]
  - B. Resolution 2024-01 for Merger Study [Information/Discussion/Approval]
  - C. Purchase of Property at 1101 Shrimp Boat Ln [Information/Discussion/Approval]
10. Fire Chief Remarks [Information/Discussion]
11. Attorney Report [Information/Discussion]
12. Commissioners Remarks [Information]
13. Adjournment



# FORT MYERS BEACH FIRE CONTROL DISTRICT

## BOARD OF FIRE COMMISSIONERS RETREAT

### AGENDA

**JANUARY 17, 2024**

2000 ESTERO BLVD, LOBBY LEVEL, FORT MYERS BEACH, FL 33931

#### **BOARD OF FIRE COMMISSIONERS**

JOHN BENNETT  
CHAIR

LARRY WOOD  
VICE-CHAIR

JIM KNICKLE  
SECRETARY/TREASURER

RONALD P. FLEMING  
FIRE COMMISSIONER

JACKI LISZAK  
FIRE COMMISSIONER

**FIRE CHIEF**  
SCOTT WIRTH

1. Restate Agenda Items [Information]
2. Compliance Training– Attorney Salzman
3. Lunch Break
4. State of the District – Chief Wirth
5. Commissioner Hot Topics



# FORT MYERS BEACH FIRE CONTROL DISTRICT

## BOARD OF FIRE COMMISSIONERS MEETING

### AGENDA

**FEBRUARY 28, 2024 10:00AM**

2000 ESTERO BLVD, LOBBY LEVEL, FORT MYERS BEACH, FL 33931

#### **BOARD OF FIRE COMMISSIONERS**

JOHN BENNETT  
CHAIR

LARRY WOOD  
VICE-CHAIR

JIM KNICKLE  
SECRETARY/TREASURER

RONALD P. FLEMING  
FIRE COMMISSIONER

JACKI LISZAK  
FIRE COMMISSIONER

**FIRE CHIEF**  
SCOTT WIRTH

1. Meeting Called to Order
2. Pledge of Allegiance
3. Adoption of Agenda [Discussion/Approval]
4. Restate Agenda Items [Information]
5. Public Input on Non-Agenda Items
6. Consent Agenda [Approval]  
*Items listed are considered routine and action will be taken by one motion; if a Commissioner desires discussion, the specific item will be removed during the Adoption of the Agenda and considered separately.*
  - A. Approval of Meeting Minutes from January 17, 2024
  - B. Approval of Retreat Minutes from January 17, 2024
  - C. Approval of January Checks 48564-48626 total \$155,208.22
7. Unfinished Business
  - A. Update on State Grants
  - B. Update on Progress of Facility Projects [Information/Discussion]
  - C. Update on RFQ for Merger Study [Information/Discussion]
8. New Business
  - A. Present Appreciation Plaque to Diamondhead [Presentation]
  - B. Annual Financial Audit Adoption [Presentation/Review/Adoption]
  - C. Procurement – St 33 Overhead Doors [Information/Discussion/Approval]
  - D. Procurement – Stock Pierce Fire Engine [Information/Discussion/Approval]
  - E. Updated Contract with GMA Architects [Information/Discussion/Approval]
  - F. Updated Contract with Quattrone and Assoc. [Information/Discussion/Approval]
  - G. Updated Contract with Wright Construction [Information/Discussion/Approval]
9. Fire Chief Remarks [Information/Discussion]
10. Commissioners Remarks [Information]
11. Adjournment



# FORT MYERS BEACH FIRE CONTROL DISTRICT

## BOARD OF FIRE COMMISSIONERS MEETING

### AGENDA

APRIL 24, 2024 10:00AM

2000 ESTERO BLVD, LOBBY LEVEL, FORT MYERS BEACH, FL 33931

#### BOARD OF FIRE COMMISSIONERS

JOHN BENNETT  
CHAIR

LARRY WOOD  
VICE-CHAIR

JIM KNICKLE  
SECRETARY/TREASURER

RONALD P. FLEMING  
FIRE COMMISSIONER

JACKI LISZAK  
FIRE COMMISSIONER

**FIRE CHIEF**  
SCOTT WIRTH

1. Meeting Called to Order
2. Pledge of Allegiance
3. Adoption of Agenda [Discussion/Approval]
4. Restate Agenda Items [Information]
5. Public Input on Non-Agenda Items
6. Consent Agenda [Approval]  
*Items listed are considered routine and action will be taken by one motion; if a Commissioner desires discussion, the specific item will be removed during the Adoption of the Agenda and considered separately.*
  - A. Approval of Meeting Minutes from February 28, 2024
  - B. Approval of February Checks 48652-48664 total \$170,705.26
  - C. Approval of March Checks 48674-48712 total \$123,927.98
  - D. Approval of Capital Improvement Projects Fund check 100 total \$6,525.00
7. Chief's Report
8. Unfinished Business
  - A. Update on New Station and Administration Projects [Information/Discussion]
  - B. Update on Facility Repairs [Information/Discussion]
  - C. Update on Hiring and Promotions [Information/Discussion]
  - D. Update on Outstanding Equipment Purchases
9. New Business
  - A. Biennial Dept. of Health Review [Information/Discussion]
10. Fire Chief Remarks [Information/Discussion]
11. Commissioners Remarks [Information]
12. Adjournment



# FORT MYERS BEACH FIRE CONTROL DISTRICT

## BOARD OF FIRE COMMISSIONERS MEETING

### AGENDA

MAY 22, 2024 10:00AM

2000 ESTERO BLVD, LOBBY LEVEL, FORT MYERS BEACH, FL 33931

#### BOARD OF FIRE COMMISSIONERS

JOHN BENNETT  
CHAIR

LARRY WOOD  
VICE-CHAIR

JIM KNICKLE  
SECRETARY/TREASURER

RONALD P. FLEMING  
FIRE COMMISSIONER

JACKI LISZAK  
FIRE COMMISSIONER

**FIRE CHIEF**  
SCOTT WIRTH

1. Meeting Called to Order
2. Pledge of Allegiance
3. Adoption of Agenda [Discussion/Approval]
4. Restate Agenda Items [Information]
5. Public Input on Non-Agenda Items
6. Consent Agenda [Approval]  
*Items listed are considered routine and action will be taken by one motion; if a Commissioner desires discussion, the specific item will be removed during the Adoption of the Agenda and considered separately.*
  - A. Approval of Meeting Minutes from April 24, 2024
  - B. Approval of May Checks General Fund 48713-48749 total \$115,183.59
  - C. Approval of May Checks Capital Improvement Projects Fund 1002-1003 total \$6,525.00
7. Unfinished Business
  - A. Update on New Station and Administration Projects [Information/Discussion]
8. New Business
  - A. SAVE Awards [Presentation/Discussion]
  - B. Present Firm for Feasibility Study [Information/Discussion/Approval]
  - C. Mid-year Budget Presentation [Information/Discussion]
9. Fire Chief Remarks [Information/Discussion]
10. Commissioners Remarks [Information]
11. Adjournment



# FORT MYERS BEACH FIRE CONTROL DISTRICT

## BOARD OF FIRE COMMISSIONERS MEETING

### AGENDA

JUNE 19, 5:00PM

2000 ESTERO BLVD, LOBBY LEVEL, FORT MYERS BEACH, FL 33931

\*UPDATED 6/13/24\*

#### BOARD OF FIRE COMMISSIONERS

JOHN BENNETT  
CHAIR

LARRY WOOD  
VICE-CHAIR

JIM KNICKLE  
SECRETARY/TREASURER

RONALD P. FLEMING  
FIRE COMMISSIONER

JACKI LISZAK  
FIRE COMMISSIONER

**FIRE CHIEF**  
SCOTT WIRTH

1. Meeting Called to Order
2. Pledge of Allegiance
3. Adoption of Agenda [Discussion/Approval]
4. Restate Agenda Items [Information]
5. Public Input on Non-Agenda Items
6. Consent Agenda [Approval]  
*Items listed are considered routine and action will be taken by one motion; if a Commissioner desires discussion, the specific item will be removed during the Adoption of the Agenda and considered separately.*
  - A. Approval of Meeting Minutes from May 22, 2024
  - B. Approval of May General Fund Checks 48750-48804 total \$228,180.24
  - C. Approval of May Capital Fund Checks 1004-1006 total \$11,287.50
7. Chief's Report
8. Unfinished Business
  - A. Present Contract for Feasibility Study [Information/Discussion/Approval]
  - B. Update on New Station and Administration Projects [Information/Discussion]
9. New Business
  - A. Review of Preliminary Ad Valorem Revenue for 2024/25 Budget [Information/Discussion]
  - B. Purchase of Firefighting Turnout Gear [Information/Discussion/Approval]
  - C. Resolution – Authorization to Execute Purchase of Real Property [Information/Discussion/Approval]
10. Fire Chief Remarks [Information/Discussion]
11. Commissioners Remarks [Information]
12. Adjournment



# FORT MYERS BEACH FIRE CONTROL DISTRICT

## BOARD OF FIRE COMMISSIONERS MEETING

### AGENDA

**\*UPDATED 7/22/24\***

**JULY 24, 2024 10:00AM**

2000 ESTERO BLVD, LOBBY LEVEL, FORT MYERS BEACH, FL 33931

#### **BOARD OF FIRE COMMISSIONERS**

JOHN BENNETT  
CHAIR

LARRY WOOD  
VICE-CHAIR

JIM KNICKLE  
SECRETARY/TREASURER

RONALD P. FLEMING  
FIRE COMMISSIONER

JACKI LISZAK  
FIRE COMMISSIONER

**FIRE CHIEF**  
SCOTT WIRTH

1. Meeting Called to Order
2. Pledge of Allegiance
3. Adoption of Agenda [Discussion/Approval]
4. Restate Agenda Items [Information]
5. Public Input on Non-Agenda Items
6. Consent Agenda [Approval]  
*Items listed are considered routine and action will be taken by one motion; if a Commissioner desires discussion, the specific item will be removed during the Adoption of the Agenda and considered separately.*
  - A. Approval of Meeting Minutes from June 19, 2024
  - B. Approval of General Fund Checks 48805-48845 total \$120,746.12
  - C. Approval of Capital Fund checks 1007-1008 total \$75,302.50
7. Unfinished Business
  - A. Contract for Sale of Real Property 3043 Estero Blvd  
[Information/Discussion/Approval]
  - B. Update on Lands and Facilities Projects [Information/Discussion]
  - C. Approval of Revised Merger Contract [information/Discussion/Approval]
8. New Business
  - A. Resolution 2024-03 Amend the Budget for Fiscal Year 2023/2024  
[Information/Discussion/Approval]
  - B. Presentation of 2024/2025 Capital Replacement Plan [Information/Discussion]
  - C. Approval to Replace Overhead Doors at Station 32  
[Information/Discussion/Approval]
  - D. Set 2024/2025 TRIM Rate [Information/Discussion/Approval]
  - E. Set Date for Budget Hearing - September 12<sup>th</sup> 5:15pm  
[Information/Discussion/Approval]
  - F. Fire Chief Annual Performance Appraisal [Information/ Discussion/Approval]
9. Chief Remarks [Information]
10. Commissioners Remarks [Information]
11. Adjournment



# FORT MYERS BEACH FIRE CONTROL DISTRICT

## BOARD OF FIRE COMMISSIONERS MEETING

### AGENDA

**AUGUST 28, 2024 10:00AM**

2000 ESTERO BLVD, LOBBY LEVEL, FORT MYERS BEACH, FL 33931

#### **BOARD OF FIRE COMMISSIONERS**

JOHN BENNETT  
CHAIR

LARRY WOOD  
VICE-CHAIR

JIM KNICKLE  
SECRETARY/TREASURER

RONALD P. FLEMING  
FIRE COMMISSIONER

JACKI LISZAK  
FIRE COMMISSIONER

**FIRE CHIEF**  
SCOTT WIRTH

1. Meeting Called to Order
2. Pledge of Allegiance
3. Adoption of Agenda [Discussion/Approval]
4. Restate Agenda Items [Information]
5. Public Input on Non-Agenda Items
6. Consent Agenda [Approval]

*Items listed are considered routine and action will be taken by one motion; if a Commissioner desires discussion, the specific item will be removed during the Adoption of the Agenda and considered separately.*

- A. Approval of Meeting Minutes from July 24, 2024
- B. Approval of General Funds Checks 48846 – 48907 totaling \$287,662.63
- C. Approval of Capital Improvement Projects Fund Checks 1009 – 1011 totaling \$69,651.20
7. Unfinished Business
  - A. Present Offer for Purchase of 3043 Estero Blvd [ Information/Discussion/Approval]
8. New Business
  - A. Present the 2024/25 Budget [Presentation/Discussion]
9. Fire Chief Remarks [Information/Discussion]
10. Commissioners Remarks [Information]
11. Adjournment



# **FORT MYERS BEACH FIRE CONTROL DISTRICT**

## **BOARD OF FIRE COMMISSIONERS**

### **TENTATIVE BUDGET HEARING**

## **AGENDA**

**SEPTEMBER 12, 2024 5:15PM**

2000 ESTERO BLVD, LOBBY LEVEL, FORT MYERS BEACH, FL 33931

#### **BOARD OF FIRE COMMISSIONERS**

JOHN BENNETT  
CHAIR

LARRY WOOD  
VICE-CHAIR

JIM KNICKLE  
SECRETARY/TREASURER

RONALD P. FLEMING  
FIRE COMMISSIONER

JACKI LISZAK  
FIRE COMMISSIONER

**FIRE CHIEF**  
SCOTT WIRTH

1. Hearing Called to Order
2. Pledge of Allegiance
3. Adoption of Agenda [Discussion/Approval]
4. Restate Agenda Items [Information]
5. Highlights of Proposed Budget & Millage Rate [Information]
6. Adoption of Tentative Millage Rate – Resolution 2024-04 [Introduction/Public Input/Discussion/Adoption]
7. Adoption of Tentative Budget – Resolution 2024-05 [Introduction/Public Input/Discussion/Adoption]
8. Establish Final Budget Hearing Date [Introduction/Public Input/Discussion/Approval]
9. Fire Chief Remarks [Information/Discussion]
10. Commissioners Remarks [Information]
11. Adjournment



# FORT MYERS BEACH FIRE CONTROL DISTRICT

## BOARD OF FIRE COMMISSIONERS

### FINAL BUDGET HEARING

## AGENDA

**SEPTEMBER 25, 2024 5:15PM**

2000 ESTERO BLVD, LOBBY LEVEL, FORT MYERS BEACH, FL 33931

#### **BOARD OF FIRE COMMISSIONERS**

JOHN BENNETT  
CHAIR

LARRY WOOD  
VICE-CHAIR

JIM KNICKLE  
SECRETARY/TREASURER

RONALD P. FLEMING  
FIRE COMMISSIONER

JACKI LISZAK  
FIRE COMMISSIONER

**FIRE CHIEF**  
SCOTT WIRTH

1. Hearing Called to Order
2. Pledge of Allegiance
3. Adoption of Agenda [Discussion/Approval]
4. Restate Agenda Items [Information]
5. Highlights of Proposed Budget & Millage Rate [Information]
6. Adoption of Millage Rate – Resolution 2024-06 [Introduction/Public Input/Discussion/Adoption]
7. Adoption of Budget – Resolution 2024-07 [Introduction/Public Input/Discussion/Adoption]
8. Fire Chief Remarks [Information/Discussion]
9. Commissioners Remarks [Information]
10. Adjournment



# FORT MYERS BEACH FIRE CONTROL DISTRICT

## BOARD OF FIRE COMMISSIONERS MEETING

### AGENDA

**\*UPDATED OCTOBER 18, 2024\***

**OCTOBER 23, 2024 10:00 AM**

2000 ESTERO BLVD, LOBBY LEVEL, FORT MYERS BEACH, FL 33931

#### **BOARD OF FIRE COMMISSIONERS**

JOHN BENNETT  
CHAIR

LARRY WOOD  
VICE-CHAIR

JIM KNICKLE  
SECRETARY/TREASURER

RONALD P. FLEMING  
FIRE COMMISSIONER

JACKI LISZAK  
FIRE COMMISSIONER

**FIRE CHIEF**  
SCOTT WIRTH

1. Meeting Called to Order
2. Pledge of Allegiance
3. Adoption of Agenda [Discussion/Approval]
4. Restate Agenda Items [Information]
5. Public Input on Non-Agenda Items
6. Consent Agenda [Approval]  
*Items listed are considered routine and action will be taken by one motion; if a Commissioner desires discussion, the specific item will be removed during the Adoption of the Agenda and considered separately.*
  - A. Approval of Budget Meeting Minutes from September 25, 2024
  - B. Approval of General Fund Checks 48908-48953 Total \$249,678.03
  - C. Approval of Capital Improvement Project Fund Check 1012 Total \$48,184.48
  - D. Approval of General Fund Checks 48954-49004 Total \$110,458.53
  - E. Approval of Capital Improvement Checks 1013-1014 Total \$140,632.81
7. Unfinished Business *-none*
8. New Business
  - A. Update on Facilities [Information/Discussion]
  - B. Update on the Sale of Fire Station 31 [Information/Discussion]
  - C. Post Storm Update [Information/Discussion]
  - D. High Water Vehicle Purchase [Information/Discussion/Approval]
9. Fire Chief Remarks [Information/Discussion]
10. Commissioners Remarks [Information]
11. Adjournment



# FORT MYERS BEACH FIRE CONTROL DISTRICT

## BOARD OF FIRE COMMISSIONERS MEETING

### AGENDA

**\*AMENDED 11/14/24\***

**NOVEMBER 20, 2024 10:00AM**

2000 ESTERO BLVD, LOBBY LEVEL, FORT MYERS BEACH, FL 33931

#### **BOARD OF FIRE COMMISSIONERS**

JOHN BENNETT  
CHAIR

LARRY WOOD  
VICE-CHAIR

JIM KNICKLE  
SECRETARY/TREASURER

RONALD P. FLEMING  
FIRE COMMISSIONER

JACKI LISZAK  
FIRE COMMISSIONER

**FIRE CHIEF**  
SCOTT WIRTH

1. Meeting Called to Order
2. Pledge of Allegiance
3. Adoption of Agenda [Discussion/Approval]
4. Restate Agenda Items [Information]
5. Public Input on Non-Agenda Items
6. Consent Agenda [Approval]  
*Items listed are considered routine and action will be taken by one motion; if a Commissioner desires discussion, the specific item will be removed during the Adoption of the Agenda and considered separately.*
  - A. Approval of Amended Budget Meeting Minutes from September 30, 2024
  - B. Approval of Meeting Minutes from October 30, 2024
  - C. Approval of October General Fund Checks 49005-49060 total \$374,867.81
  - D. Approval of Capital Improvement Project Fund Check 1015 total \$24,565.00
7. Swearing in of Board Members
  - A. Swearing in of Newly Elected Keran Farrell
  - B. Swearing in of Re-elected Ronald Fleming
  - C. Recognition of Commissioner Larry Wood – *to be followed by a brief break*
8. Unfinished Business
  - A. Update on Progress of High Water Vehicle [Information/Discussion]
9. New Business
  - A. Election of Board Member Positions
  - B. Approval of District 3 Collective Bargaining Agreement [Information/Discussion/Approval]
  - C. Continuation of Fire Chief Performance Review [Information/Discussion/Approval]
  - D. Approval of 2025 Meeting Calendar [Information/Discussion/Approval]
  - E. Resolution 2024-08: Sale of the Property at 3043 Estero Boulevard [Information/Discussion/Approval]

10. Fire Chief Remarks [Information/  
Discussion]
11. Attorney Report [Information/Discussion]
12. Commissioners Remarks [Information]
13. Adjournment



# FORT MYERS BEACH FIRE CONTROL DISTRICT

## BOARD OF FIRE COMMISSIONERS MEETING

### AGENDA

DECEMBER 18, 2024 @ 5:00 PM

2000 ESTERO BLVD, LOBBY LEVEL, FORT MYERS BEACH, FL 33931

#### BOARD OF FIRE COMMISSIONERS

JOHN BENNETT  
CHAIR

JIM KNICKLE  
VICE-CHAIR

RONALD P. FLEMING  
SECRETARY/TREASURER

JACKI LISZAK  
FIRE COMMISSIONER

KERAN FARRELL  
FIRE COMMISSIONER

**FIRE CHIEF**  
SCOTT WIRTH

1. Meeting Called to Order
2. Pledge of Allegiance
3. Adoption of Agenda [Discussion/Approval]
4. Restate Agenda Items [Information]
5. Public Input on Non-Agenda Items
6. Consent Agenda [Approval]  
*Items listed are considered routine and action will be taken by one motion; if a Commissioner desires discussion, the specific item will be removed during the Adoption of the Agenda and considered separately.*
  - A. Approval of Meeting Minutes from November 20, 2024
  - B. Approval of November General Fund Expenditures of \$204,336.65 (Checks 49085 through 49119)
  - C. Approval of November Capital Projects Expenditures of \$72,674.81 (Checks 1016 through 1018)
7. Fire Chief's Report
8. Unfinished Business
  - A. Update on Progress of High-Water Vehicle [Information/Discussion]
  - B. Update on the Sale of 3043 Estero Blvd [Information/Discussion]
9. New Business
  - A. Construction Contract and Guaranteed Maximum Price (GMP) for New Fire Station 31 [Information/Discussion/Approval]
10. Fire Chief Remarks [Information/Discussion]
11. Commissioners Remarks [Information]
12. Adjournment