

MINUTES  
WORK SESSION AND MEETING OF THE  
FORT MYERS BEACH FIRE CONTROL DISTRICT  
BOARD OF FIRE COMMISSIONERS

TIME: 9:30 AM

DATE: April 3, 2018

PLACE: 2755 Estero Boulevard – Public Library  
Fort Myers Beach, Florida 33931

IN ATTENDANCE: Chairwoman Morris, Secretary/Treasurer Raymond, Commissioner Wood, Commissioner Fleming, Fire Chief Love, District members and members of the public.

Absent: Vice-Chairman Schindler

**1. Meeting Called to Order**

**2. Pledge of Allegiance**

**3. Adoption of Agenda**

Chairwoman Morris called for a motion to approve the agenda. Secretary/Treasurer Raymond made a motion to approve the agenda. Commissioner Fleming seconded. Motion approved unanimously 4 – 0.

**4. March 20, 2018 Work Session & Meeting Minutes [Discussion/Approval]**

Chairwoman Morris called for a motion to approve the March 20, 2018 meeting minutes. Commissioner Fleming made a motion to approve the March 20, 2018 meeting minutes. Commissioner Wood seconded. Motion approved unanimously 4 – 0.

**5. Restate Agenda Items**

**6. Public Input on Agenda Items**

*No input was provided*

**7. Old Business**

**A. Long-Term Facility Planning & Infrastructure Funding [Information/Discussion]**

Secretary/Treasurer Raymond stated that he did not get much feedback from Commissioner Kiker. Finance and Administrative Services Director Thompson discussed what impact fees are and how they work in detail. The Board and District agreed that impact fees are not going to be a dependable source for long-term facility planning and that financing for a new building should be added to the May meeting.

**B. Fire Chief Agreement Update [Discussion]**

The Board discussed the changes they would like to the Fire Chief Agreement. Chief Love will make the changes and send a clean version to Attorney Salzman.

## **8. New Business**

### **A. Operations Incident Report Data [Information/Discussion]**

Chief Love handed out report data and explained the updated data in regards to reporting the reserve apparatus call statistics.

### **B. Financial Report Data Presentation [Information/Discussion]**

Finance and Administrative Services Director Thompson explained the cover sheet of the financial reports in detail. The Board discussed the data that they would like to see on the reports. The District will bring some updates to the May meeting.

### **C. Board Policy Manual Absence Review [Discussion]**

Commissioner Fleming requested clarification on excused and unexcused absences. The Board discussed excused and unexcused absences and physical attendance versus attending electronically. The Board discussed an error that was found and agreed that it needs to be corrected.

### **D. Board Meeting Frequency [Discussion]**

The Board discussed the necessity to continue having two (2) meetings per month. The Board agreed that it may not be necessary to have two (2) meetings every month and that this can be discussed when we work on scheduling next year's meetings.

### **E. Fire Inspection Practices Assessment [Information/Discussion]**

Chief Love discussed the findings on the fire inspection practices assessment and explained the options the District has. The Board stated that they would like for the District to re-look at costs and to do an assessment of our organization on what should be tax funded and what should be fees.

## **9. Reports from Union Representatives Districts 3 and 15 [Information]**

*No reports were provided.*

## **10. Fire Chief Remarks [Information/Discussion]**

- Insurances Services Office (ISO) was in the area. We will look at data from Iona-McGregor.
- Survey is complete for the Strategic Plan.
- Legislative Press Conference will be discussed at the next meeting.
- Update on negotiations.
- Mid-year budget review for May or June.

## **11. Commissioner Remarks [Information]**

Commissioner Fleming stated that the first meeting of the Town's Safety Advisory Board is in May and stated that he would like for someone from our department to attend. Commissioner Fleming stated that he is pleased that the contract is moving forward. Commissioner Fleming stated he is concerned about Commissioner Schindler. Commissioner Fleming wished the crews a slow and safe day.

Secretary/Treasurer Raymond stated that he will be having knee surgery tomorrow.

**12. Public Input**

*No input was provided.*

**13. Adjournment**

Meeting adjourned at 11:36 am.